



Biennial Forum of the IAEA International Decommissioning Network (IDN)

IAEA Headquarters, Vienna, Austria
and virtual participation via Microsoft Teams

09 - 12 December 2025

Ref. No.: EVT2404399

Information Sheet

Introduction

The International Decommissioning Network (IDN) was created in 2007 to strengthen international cooperation in nuclear, radiation and transport safety and radioactive waste management. Its objectives include improving the flow of knowledge and experience amongst those engaged in decommissioning, thus raising overall competence levels.

Within the IAEA, the IDN's work is organized as a joint effort between the Department of Nuclear Energy, the Department of Nuclear Safety and Security, and the Department of Technical Cooperation. The forum provides opportunities for participants to update one another and the IAEA on ongoing and planned decommissioning activities in their respective countries, and for IAEA staff to bring participants up to date on relevant activities under the IAEA's own programme in this area.

Objectives

The main objectives of this event are to share experience about the status and progress of decommissioning programmes, focus on different aspects decommissioning and discuss future IDN activities in the short and medium term.

Target Audience

This meeting is of interest to Member States having an active involvement in the planning and/or implementation of decommissioning of facilities authorized for activities involving the use of radioactive materials.

Working Language(s)

English.

Expected Outputs

The meeting will facilitate the sharing of national and international experiences and lessons learned provided by participants on different aspects of decommissioning.

The updates of the national decommissioning programmes and international activities on decommissioning will be also presented to discuss the topics for the future IDN activities.

The topics for the next IDN Biennial forum will be discussed such as other IDN activities to enhance Member States capabilities for planning and implementation of decommissioning.

Structure

The meeting will be structured as set of national and international presentations to cover the topics mentioned below, panel discussion and online practical exercises (before each topical session).

Topics

The meeting's agenda will include the following topics addressed to decommissioning:

- Application of circular economy principles in decommissioning
- Decommissioning costing
- Advanced decommissioning techniques
- Characterization of facilities for decommissioning
- Decommissioning end state and site repurposing
- Decommissioning and safeguards
- Artificial intelligence for decommissioning.

The status and progress of decommissioning programmes in the Member States will be covered by the Forum's agenda focusing on the steps and activities to enable in-time preparation for decommissioning and implementation of decommissioning programmes. Also, practical experience about decommissioning of different nuclear facilities (industrial reactors e.g. graphite moderated reactors, WWERs, PWR/BWRs, heavy water reactors, research reactors, fuel cycle facilities, etc.) is planned to be considered, as well.

In addition, the topic addressed to the sustainable approach to decommissioning will be presented and discussed on the panel discussion.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **17 October 2025**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

Papers and Presentations

The IAEA encourages participants to give presentations on the work of their respective institutions that falls under the topics listed above.

Participants who wish to give presentations are requested to submit an abstract of their work. The abstract will be reviewed as part of the selection process for presentations. The abstract should be in A4 page format, should extend to no more than one page and should not exceed 200 words. It should be sent electronically to Ms Tetiana Kilochytska, the Scientific Secretary of the event (see contact details below), not later than **17 October 2025**. Authors will be notified of the acceptance of their proposed presentations by **31 October 2025**.

In addition, participants have to submit the abstract together with the **Participation Form (Form A)** and the attached **Form for Submission of a Paper (Form B)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or their organization for onward transmission to the IAEA not later than **17 October 2025**.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **17 October 2025**.

Venue

The event will be held at the Vienna International Centre (VIC), where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

www.iaea.org/events.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

IAEA Contacts

Scientific Secretary:

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Event Web Page

Please visit the following IAEA web page regularly for new information regarding this event:

www.iaea.org/events/EVT2404399

Enclosure: Form for Submission of a Paper (Form B)

Participation Form

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To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary T.Kilochytska@iaea.org and to the Administrative Secretary I.Kridtner@iaea.org.

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 17 October 2025

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
Do you intend to submit a paper? Yes ☐ No ☐ Would you prefer to present your paper as a poster? Yes ☐ No ☐ Title: I plan to attend virtually: Yes ☐ No ☐		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

Form for Submission of a Paper

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Title of the paper:		
If applicable: Abstract ID in IAEA-INDICO:		
Family name(s) and first name(s) of all author(s) (same as in passport(s):	Scientific establishment(s) in which the work has been carried out	City/Country
1.		
2.		
3.		
Family name(s) and first name(s) of author presenting the paper (same as in passport):	Mr/Ms:	
Mailing address:		
Tel. (Fax):		
Email:		

I plan to attend virtually:

Yes ☐ No ☐

I hereby agree to assign to the International Atomic Energy Agency (IAEA):

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Please note: If granting the licence mentioned above, please supply any copyright acknowledgement text required.

Furthermore, I herewith declare:

☐ that the material submitted to the IAEA is original, except for such excerpts from copyrighted works as may be included with the permission of the copyright holders thereof, has been written by the stated authors, has not been published before, and is not under consideration for publication by another entity;

☐ that any permissions and rights to publish required for third-party content, including but not limited to figures and tables, have been obtained, that all published material is correctly referenced; and

☐ that the material submitted to the IAEA does not contain any libellous or other unlawful statements and does not contain any materials that violate any personal or proprietary rights of any person or entity.

Date:

Signature of main author:

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Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Nationality:	
I plan to attend virtually:	Yes ☐ No ☐	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from	to

2. Recent employment record (starting with your present post):

Name and place of employer/organization	Title of your position	Type of work	Years worked from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: Signature of applicant: _____

Date: Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority _____